

Dear partner,

I am writing to inform you about the nomination and application process for incoming students for mobilities in the winter semester and entire academic year 2024/25 at **University of Music and Performing Arts Graz (KUG)**.

We are accepting applications for the summer semester 2025 in the current application period as well, however there will also be a separate application period for summer semester mobilities in autumn 2024.

**Semester dates:**

Winter semester 2024/25	<b>1 Oct 2024 – 7 Feb 2025</b> (teaching and exam period)
Summer semester 2025	<b>3 Mar 2025 – 3 July 2025</b> (teaching and exam period)

NOMINATION

**Nomination deadline: 23 February 2024**

NEW: We are now using an **online nomination form** for incoming student applications and can only accept nominations sent through this form.

Please nominate your student(s) [HERE](#).

- **IMPORTANT:** This link is only intended for international coordinators of our partner institutions and may not be passed on to anyone else!
- If you wish to nominate more than one student, please fill in the form separately for each student. You will need to enter the following information about the student:
- first and last name
- date of birth
- e-mail address
- study programme at KUG
- period of the mobility at KUG

After reviewing the nominations received, we will send you a confirmation e-mail and an e-mail to the nominated student(s) with the registration link and instructions on how to submit their application via Mobility-Online.

APPLICATION

**Submission period for applications in Mobility-Online: 1 – 15 March 2024**

We will not be able to accept applications after 15 March 2024 or via e-mail or any other platform than Mobility-Online!

**Application documents:**

- Study Plan (list of planned courses at KUG, template provided for download in Mobility-Online)
- CV
- Motivation Letter
- Copy of Passport or official photo ID
- Recordings or Portfolio – depending on study programme (click on link below for details)

**More information** on the application process and documents can be found on our website:

<https://international.kug.ac.at/en/student-mobility/incoming-students/application-process/>

[Here](#) you can find our updated **institutional fact sheet** with our contact details, further important information and links.

**Additional information:**

- Please be aware that for some courses like orchestra, projects, courses with individualised artistic instruction (aside from the major artistic subject) etc. we cannot guarantee participation beforehand. KUG aims to facilitate participation in the desired courses as much as possible, but for some courses the decision can only be made at the beginning of the semester.
- We recommend applicants for study programmes with a major artistic subject to get in contact with their desired teacher(s) before the application.
- Please note that individual lessons in the Computer Music and Sound Art programme can usually not be approved due to capacity reasons.

If you have any questions, please do not hesitate to contact me.

We are looking forward to receiving your student's nominations and applications!

Greetings from the University of Music and Performing Arts Graz,  
Elisabeth Aman



**Elisabeth Aman, BA MA**

Pronomen: sie/ihr | Pronouns: she/her

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